

IH PTSA GRANT GUIDELINES

The Issaquah High PTSA's mission is to expand educational opportunities and enhance the learning and social environment at IHS through programs, volunteers, advocacy, and financial support.

GRANT CRITERIA: IH PTSA will consider any item, program, or activity that supports our mission. Grant applications may be submitted by teachers, staff, students, or parents. The Grants Committee will review applications meeting the following minimum criteria:

- Does it foster student learning?
- Will it have a long-term impact?
- Does it strengthen our school community?
- Does it reach a large number of students? And/or target an underserved population?
- Is the PTSA Grant the most appropriate funding source?

Please note: IH PTSA focuses on academics, classroom support, and social-emotional enhancements while Boosters focuses on extra-curricular enrichment and clubs. Also, consider department and building funds and the Issaquah Schools Foundation. IH PTSA will **not** fund transportation, salaries, or previous expenditures. Preference may be given to those people or departments that have not received grants recently. Request one-time only expenditure, not repeat or annual funding needs.

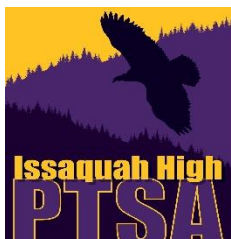
APPLICATION PROCESS:

- 1) Complete and submit your Grant Application (available on IH PTSA website) by the deadline.
- 2) Grant Committee reviews the applications and determines which grants to present to PTSA Board of Directors.
- 3) Selected grant requests are presented and voted on at the PTSA Board Meeting.
- 4) If approved, PTSA Treasurer will provide the check to high school bookkeeper or grant recipient, upon receipt of appropriate invoices or purchase orders.
- 5) Recipients must provide a program update to PTSA after implementation of grant.

TIMELINE:

Grant Application Deadline	IH PTSA Board Vote
FALL: October 11, 2024	November 5, 2024
WINTER: January 10, 2025	February 4, 2025
SPRING: March 14, 2025	April 8, 2025

Questions? Contact Anjuman Nyman, IH PTSA Grants Chair at IHPTSAGrants@gmail.com



www.IssaquahHighPTSA.org